

## CAB-EEZ INFRA TECH PVT. LTD.

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## Job Title: Manager Operations - Infrastructure Management

## **Key Job Responsibilities**

- Setting up of HUBs & Charging Stations.
- Finalizing Vendor (Infra) Contracts
- Managing HUBs for better operational efficiency.
- Managing Govt. and other Compliance & Regulatory obligations
- Maintaining detailed records of vehicle servicing and maintenance
- Scheduling regular vehicle inspection & maintenance to ensure operational efficiency
- Ensuring strict servicing and maintenance times to minimize downtime and maintain schedules
- Analysing data to increase business operational efficiency

## **Skills Required**

- Good organizational skills.
- Analytical Mindset and Strong Problem-Solving Skills
- High MIS Handling Ability and Proficiency in Excel & PowerPoint
- High Negotiation Skills
- Quantitative ability.
- Attention to detail.
- Exceptional interpersonal skills.
- Excellent written and verbal communication.

If you possess these skills and are passionate about delivering excellent customer service, we invite you to apply and become a valuable member of our airport customer service team.

- Graduate in any field.
- Preferable Age: 28 to 35 Years.
- Open to working in Shifts including Night.
- 5+ years of experience in the Transportation / Automobile industry
- Experience in Setting up Infrastructures

Join us in shaping the future of our dynamic and growing organization